

Creative Theatre Experience

PO Box 2192, Olympia, WA 98507

www.ctekids.org

Registration Policy

1. **CTE's age limits** are: students who have completed kindergarten and are entering 1st grade after the summer program to students who are entering 12th grade after the summer program. Arts Festival age limits are: entering 1st - 7th grade after the summer program. Showcase & Spotlight age limits are: entering 6th - 12th grade after the summer program. Tech Theatre Workshop age limits are entering 6th - 8th grade after the summer program. Production Team age limits are entering 9th - 12th grade after the summer program.

2. **Online Registration:** A separate registration for each student should be completed online at our website www.ctekids.org. A non-refundable \$100 registration fee is required for registration in the program (see Tuition Policy). In the case of a Waitlist Registration, the \$100 is refundable if a place does not become available for the student. It is permissible to register for a second program while being on a Waitlist.

3. **Returning students** have the option to register early. Early Bird registration opens the day after CTE ends until August 31st. Registration is then closed until February 1st.

4. **Open registration** begins on February 1st for new and returning students. Registration is on a first come, first served basis.

5. **Email responses:** After registering you will receive an e-mail from CTE acknowledging receipt of your registration. Once your registration is approved, you will receive a second email which is confirmation of your student's placement. Full details at www.ctekids.org

6. **Waitlists:** Once a program is full, there will be an option to sign up for a Waitlist for one or more of the programs. Please note that while there is no guarantee that a student on the waitlist will get a place in the program, people's plans often change and places do become available. Full details at www.ctekids.org

7. **Special Needs:** We will make every reasonable effort to accommodate children with special needs. It is the responsibility of the parent to apprise CTE of any health or behavioral conditions which may affect the child's participation and safety as well as the participation and safety of the other children in the program.

If you have any questions regarding Registration, please email cte.registrar@gmail.com